

**EDUCATION DISTRICTS  
CURRICULUM REVIEW CYCLE**

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
2010 - 2011	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN
2011 - 2012	Social Science	Science	Mathematics	Health/P.E. Art/Music	Language Arts World Language	Business/FACS Ag./Technology Industrial Tech
2012 - 2013	Business/FACS Ag./Technology Industrial Tech	Social Science	Science	Mathematics	Health/P.E. Art/Music	Language Arts World Language
2013 - 2014	Language Arts World Language	Business/FACS Ag./Technology Industrial Tech	Social Science	Science	Mathematics	Health/P.E. Art/Music
2014 - 2015	Health/P.E. Art/Music	Language Arts World Language	Business/FACS Ag./Technology Industrial Tech	Social Science	Science	Mathematics
2015 - 2016	Mathematics	Health/P.E. Art/Music	Language Arts World Language	Business/FACS Ag./Technology Industrial Tech	Social Science	Science
2016 - 2017	Science	Mathematics	Health/P.E. Art/Music	Language Arts World Language	Business/FACS Ag./Technology Industrial Tech	Social Science
2017 - 2018	Technology	Technology	Technology	Technology	Technology	Technology

## YEAR ONE: Review, Research, and Analyze

TASKS	ACTION NEEDED	RESPONSIBILITY	TIMELINE
<p><b>1. <u>Examine, Review, &amp; Evaluate Current Program</u></b></p> <ul style="list-style-type: none"> <li>a. Examine Diary Maps</li> <li>b. Analyze data pertinent to content area</li> <li>c. Examine for relevance (Developmentally appropriate, local values)</li> <li>d. Reflect "Best Practices"</li> <li>e. Align current practice with state and local standards</li> <li>f. List program strengths</li> <li>g. List program needs</li> </ul>	<ul style="list-style-type: none"> <li>▪ Read maps to gain information</li> <li>▪ Data Analysis</li> <li>▪ K-12 Committee Meetings</li> <li>▪ Examine maps for gaps, repetitions, spiraling, and other appropriate information</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee</li> </ul>	<p>School Year</p>
<p><b>2. <u>Examine Trends and Issues</u></b></p> <ul style="list-style-type: none"> <li>a. Best Practices research/consultants</li> <li>b. National/State Standards</li> <li>c. Professional Organizations</li> <li>d. Research-related technology</li> <li>e. Share information with staff</li> </ul>	<ul style="list-style-type: none"> <li>▪ Workshops/Classes/Seminars</li> <li>▪ Data from Internet</li> <li>▪ Curriculum Resources</li> <li>▪ Networking/Exemplary Schools</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee</li> </ul>	<p>School Year</p>
<p><b>3. <u>Review, Revise, &amp; Develop Master Maps</u></b></p>	<ul style="list-style-type: none"> <li>▪ Make sure federal, state, and local standards are embedded in master map</li> <li>▪ Submit for approval the master map to District Curriculum Committee and School Board</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee</li> </ul>	<p>June</p>
<p><b>4. <u>Progress Summary</u></b></p>	<ul style="list-style-type: none"> <li>▪ Written report of Sub-Committee progress for year</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee Chair</li> </ul>	<p>August</p>

## YEAR TWO: Plan, Develop, and Select

TASKS	ACTION NEEDED	RESPONSIBILITY	TIMELINE
<p>1. <u>Review current materials, correlated with master maps</u></p>	<ul style="list-style-type: none"> <li>▪ Compile for discussion with Grade/Dept./teachers/admin.</li> <li>▪ Discuss timeline for teaching/assessing each program outcomes</li> <li>▪ Write, share with staff, and submit to administration</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee</li> <li>◇ Sub-Committee Chair</li> </ul>	<p>Summer Work/Fall Submit before Nov. District Curriculum Committee meeting</p>
<p>2. <u>Develop criteria for selection of new materials, correlating to Master Maps addressing readability/lexiles, bias, textbook rubric, etc.</u></p>	<ul style="list-style-type: none"> <li>▪ Create criteria for selection of new materials.</li> <li>▪ Create textbook rubric</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee</li> </ul>	<p>Fall</p>
<p>3. <u>Review new materials using the selection criteria that correlate to master map.</u></p>	<ul style="list-style-type: none"> <li>▪ Review materials, standards, and new resources to identify content, skills, and assessments to compile for use in each grade/course.</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee</li> </ul>	<p>Fall</p>
<p>4. <u>Materials Adoption Process</u></p> <ol style="list-style-type: none"> <li>a. Review and pilot samples</li> <li>b. Visit or survey schools</li> <li>c. Select texts, supplementals, technology</li> <li>d. Plan for implementation</li> </ol>	<ul style="list-style-type: none"> <li>▪ Establish timeline to complete tasks</li> <li>▪ Share information with staff</li> <li>▪ Seek District Curr. Committee approval</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee</li> <li>◇ Sub-Committee Chair</li> <li>◇ District Curriculum Committee</li> </ul>	<p>School Year Ready to submit in Capital Budget</p>
<p>5. <u>Outline Staff Development Needs</u></p>	<ul style="list-style-type: none"> <li>▪ Evaluate calendar and plan</li> </ul>	<ul style="list-style-type: none"> <li>◇ District Curriculum Committee</li> <li>◇ District Staff Development</li> </ul>	<p>Spring</p>
<p>6. <u>Progress Summary</u></p>	<ul style="list-style-type: none"> <li>▪ Written report of Sub-Committee progress for year</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee Chair</li> </ul>	<p>August</p>

## YEAR THREE: Implementation

TASKS	ACTION NEEDED	RESPONSIBILITY	TIMELINE
<p>1. <u>Staff Development for new adoption</u></p>	<ul style="list-style-type: none"> <li>▪ Arrange and schedule staff development</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee</li> <li>◇ Sub-Committee Chair</li> <li>◇ District Staff Development Committee</li> </ul>	<p>Prior Summer School Year</p>
<p>2. <u>Mapping Units for Grade/Course</u></p>	<ul style="list-style-type: none"> <li>▪ Keeping standards and best practice in mind, develop &amp; map units for grade/course</li> <li>▪ Complete landscape map of units</li> <li>▪ Plan must include all items in landscape map.</li> <li>▪ Chairperson assists with questions on mapping.</li> </ul>	<ul style="list-style-type: none"> <li>◇ Individual Teacher</li> <li>◇ Sub-Committee</li> </ul>	<p>School Year</p>
<p>2. <u>Completed Maps</u></p>	<ul style="list-style-type: none"> <li>▪ Submit maps to sub-committee chairperson, and chairperson submits to administration</li> </ul>	<ul style="list-style-type: none"> <li>◇ Individual Teacher</li> <li>◇ Sub-Committee Chairperson</li> <li>◇ Administration</li> </ul>	<p>May</p>
<p>3. <u>Progress Summary</u></p>	<ul style="list-style-type: none"> <li>▪ Written report of Sub-Committee progress for year</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee Chair</li> </ul>	<p>August</p>

## YEAR FOUR: Implementation (Continued)

TASKS	ACTION NEEDED	RESPONSIBILITY	TIMELINE
<p>1. <u>Mapping Units for Grade/Course</u></p>	<ul style="list-style-type: none"> <li>▪ Keeping standards and best practice in mind, develop &amp; map units for grade/course</li> <li>▪ Complete landscape map of units</li> <li>▪ Plan must include all items in landscape map.</li> <li>▪ Chairperson assists with questions on mapping.</li> </ul>	<ul style="list-style-type: none"> <li>◇ Individual Teacher</li> <li>◇ Sub-Committee</li> </ul>	<p>School Year</p>
<p>2. <u>Identify and solve implementation issues as they arise</u></p>	<ul style="list-style-type: none"> <li>▪ Meet with grade levels/ sub-committees to identify needs</li> <li>▪ Survey staff, as necessary</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee Chairperson</li> <li>◇ Sub-Committee</li> </ul>	<p>School Year</p>
<p>3. <u>Review Evidence of Student Learning</u></p>	<ul style="list-style-type: none"> <li>▪ Collect and review student work</li> <li>▪ Review results of assessments currently being used to measure student achievement</li> </ul>	<ul style="list-style-type: none"> <li>◇ Individual Teacher</li> <li>◇ Sub-Committee</li> </ul>	<p>School Year/Ongoing</p>
<p>4. <u>Progress Summary</u></p>	<ul style="list-style-type: none"> <li>▪ Written report of Sub-Committee progress for year</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee Chair</li> </ul>	<p>August</p>

**YEAR FIVE: Assess, Evaluate, and Improve**

<b>TASKS</b>	<b>ACTION NEEDED</b>	<b>RESPONSIBILITY</b>	<b>TIMELINE</b>
<p>1. <u>Establish criteria for assessments of units</u></p>	<ul style="list-style-type: none"> <li>▪ Construct criteria in written format</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee Chair</li> <li>◇ Sub-Committee</li> </ul>	<p>Summer/Fall</p>
<p>2. <u>Evaluate and improve units within curricular area, keeping in mind:</u></p> <ul style="list-style-type: none"> <li>a. Differentiated Instruction</li> <li>b. Developmentally Appropriate</li> <li>c. Student Engagement</li> <li>d. Best Practices</li> </ul>	<ul style="list-style-type: none"> <li>▪ Meet with grade levels/ departments</li> <li>▪ Evaluate units based on criteria</li> <li>▪ Make changes as needed</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee</li> <li>◇ Individual Teacher</li> </ul>	<p>School Year/Ongoing</p>
<p>3. <u>Progress Summary</u></p>	<ul style="list-style-type: none"> <li>▪ Written report of Sub-Committee progress for year</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee Chair</li> </ul>	<p>August</p>

## YEAR SIX: Prepare for New Cycle

TASKS	ACTION NEEDED	RESPONSIBILITY	TIMELINE
1. <u>Gather diary and master maps</u>	<ul style="list-style-type: none"> <li>▪ Collect individual diary maps using Tech Paths</li> <li>▪ Locate established master maps</li> <li>▪ Make sure federal, state, and local standards are embedded in diary maps</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee Chair</li> <li>◇ Individual Teachers</li> </ul>	Summer/Fall
2. <u>Evaluate Program</u>	<ul style="list-style-type: none"> <li>▪ K-12 Meetings</li> <li>▪ Survey staff and recommend improvements for next cycle (Effectiveness of curriculum, delivery, team functioning, etc.)</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee</li> <li>◇ Sub-Committee Chair</li> </ul>	School Year
3. <u>Prepare and gather information for year one.</u>	<ul style="list-style-type: none"> <li>▪ Revisit vision, mission, and program goals</li> <li>▪ Collect data (test scores, etc.) and research.</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee</li> <li>◇ Sub-Committee Chair</li> </ul>	Spring
4. <u>Identify sub-committees for next cycle</u>	<ul style="list-style-type: none"> <li>▪ Identify staff members who will be part of the Sub-Committee</li> <li>▪ Identify Sub-Committee Chair</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee</li> </ul>	Spring
5. <u>Progress Summary</u>	<ul style="list-style-type: none"> <li>▪ Written report of Sub-Committee progress for year</li> </ul>	<ul style="list-style-type: none"> <li>◇ Sub-Committee Chair</li> </ul>	August